Intrastat Text TAB – file format and upload



January 2023

This guide describes how to set up the Text TAB file format, and how to import the file into IDEP.web. Find more guides at <u>www.dst.dk/intraidep-en</u>

The file only contains information about the item number / item lines. Each item number/ item lines must contain a certain number of fields.

How to construct the file format:

ORDER	IDENTIFIER	COMPLETING	LENGTH
1	GOODS CODE(*)	The 8-digit goods code, see the CN8 nomenclature at <u>www.dst.dk/varekoder-en</u> .	8
2	PARTNER COUNTRY	See your partner's country code at <u>www.dst.dk/intrastat-en</u> . Country codes consist of two letters. The country code DK must not appear in the file.	3
3	NATURE OF TRANSACTION(*)	See transaction types at www.dst.dk/intrastat-en	2
4	SUPPLEMENTARY UNITS(*)	If the goods code requires it, add additional quantity. If the goods code does not require additional quantity, enter only zeros or spaces.	11
5	NET MASS(*)	Weight of the item in whole kg. Round up to at least 1 kg. If the goods code does not require weight, enter only zeros or spaces.	10
6	INVOICE VALUE	Invoice value in DKK.	11
7	REFERENCE NO.	The internal reference number of the item. If no number, enter zeroes or spaces.	30
8	PARTNER VAT.NO	Partner VAT number (reported for export only).	20
9	COUNTRY OF ORIGIN(*)	Country of origin (reported for export only).	3

(*): For Group 2 – Export, this information is voluntary from February 2023.

New declarants in Group 2 - Export can omit the information from January 2023

Note that the file format **must** contain all fields (1-9). The order or length of the fields must **not** be changed. If the field is optional, it can be left blank.

The following is an example of the default format of a Text TAB file:



Start IDEP.web

Go to www.dst.dk/intraidep-en and click on **Start IDEP.web**. Log in with your NemID employee certificate.

STATISTICS DENMARK	Q search
IDEP.web Reporting to Intrastat via IDEP.web	b
SHARE THIS PAGE	REPORTING TO INTRASTAT VIA IDEP.WEB
RESPONSIBLE FOR THIS PAGE	Ite II is also nossible to manually enter data and save the most used country and goods codes for faster reporting. See guides and Ife examples below. START IDEP WEB

Modify Provider Details

The first time you log on IDEP.web, you need to fill out the required provider details information. All the yellow fields must be filled in. The fields may be pre-filled with information from Statistics Denmark. You can correct or update information.

If you wish to receive corresponddance from Statistics Denmark via digital post, check **Digital post**.

Note: At this time, it is not possible to receive an SMS reminder for Intrastat.

Click on **Save**, when you are finished.

Upload file

Click on [+] Create a new declaration on the start page.

odify Provider Details 17150413	3					
PSI Name*						
Danmarks Statistik						
	cont to the e-mail address atta	ched to the employee ce	rtificate used to login			
lote: The receipt for the report is	sent to the e-mail address alla	ched to the employee ce	initiate accurate regin.			
tatistics Denmark uses your cont	act information to contact you i	in concerning reporting to	the chosen survey(s).			
Interest of the receipt for the report is statistics Denmark uses your cont Ve can contact the company via [act information to contact you i Digital Post or direct e-mail, and	in concerning reporting to d optionally, via telephone	o the chosen survey(s). e.			
tatistics Denmark uses your cont e can contact the company via t Enabled surveys	act information to contact you i Jigital Post or direct e-mail, and Contact Person	in concerning reporting to d optionally, via telephone Landline	b the chosen survey(s). e. Mobile phone	i Disallow SMS	Digital post	Contact E-mail Addres
tatistics Denmark uses your cont /e can contact the company via [Enabled surveys	act information to contact you i Jigital Post or direct e-mail, and Contact Person	in concerning reporting to d optionally, via telephone Landline	b the chosen survey(s). e. Mobile phone	() Disallow SMS	Digital post	Contact E-mail Addres
Note: The receipt for the report is Statistics Denmark uses your cont Ve can contact the company via t Enabled surveys	act information to contact you i ligital Post or direct e-mail, and Contact Person	in concerning reporting to d optionally, via telephone Landline	b the chosen survey(s). e. Mobile phone	i Disallow SMS	Digital post	Contact E-mail Addres
Vote: The receipt for the report is statistics Denmark uses your con Ve can contact the company via t Enabled surveys ✓ Intrastat Arrival	act information to contact you i Jigital Post or direct e-mail, and Contact Person	In concerning reporting to d optionally, via telephone Landline	b the chosen survey(s). e. Mobile phone	() Disallow SMS	Digital post	Contact E-mail Addres
Vote: The receipt for the report is Statistics Denmark uses your con' Ve can contact the company via I Enabled surveys	act information to contact you oligital Post or direct e-mail, and Contact Person	In concerning reporting to d optionally, via telephone Landline	b the chosen survey(s). e. Mobile phone	() Disallow SMS	Digital post	Contact E-mail Addres

Actions	PSI Info	Import	Parties	Tools	Help	
ntegrated reporting	Return CNS CN Ctrl F3 R8	8				Function key overview Shift F1
Integrated reporting		Citation Department and 1		We hope : IDEP.web. S	you will like the new features in ee them here: <u>IDEP.web news</u>]
Deadlines Intrastat an	d ETS	Statistics Denmark and V	IES . IDEP.web			
CNA specific informatio details)	n (e.g. contact	Welcome				
Contact information summ	nary:	Common Tasks		My tasks		
Serv.: Test		[+] Create a new declara	uon			
Exp.: Test			-			

Add return Header

Choose survey – Intrastat Arrival or Dispatch.

Choose Import data from file.

Use the drop-down menu to choose the period.

Click on Continue.

O Intrastat Arrival Intrastat Dispatch	Multi-PSI-import/Upload files Choose this option if you wish to import a file which contains one or more CVR/SE numbers, periods and flows (flows only apply to Intrastat) Multi-PSI-import
Choose declaration type: Import data from file Nil declaration Manual data entry	Note: Nil declaration Choose this option if you have nothing to declare for a specific perior and flow.
Replacement Declaration	
3. Choose period: Statistical Period*	

Use the drop-down menu to choose the import format Intrastat Text TAB.

Line (Return Heade	r 002720, Export 202101)	
Note: You can uploar periods and declarar	d Intrastat and Internationa nts via multi import	I trade in services files for several flows,
Name*		
	to the other the second states of	Excel - Fil med varelinier
	Intrastat Excel Line	Exect - Firmed Fareinger
veed with import	Intrastat Excel Line	Text (SDF) - Fil med varelinier
oceed with import	Intrastat Excel Line Car Intrastat SDE-fil Intrastat Text TAB	Text (SDF) - Fil med varelinjer Text (TAB) - Fil med varelinjer

Click on **Choose file** to locate your file and on **Upload** to import it.

Click on Proceed with import.

Import		
Line (Return He	der 002720, Export 202101)	
Note: You can up periods and decl	oad Intrastat and International trade in services files for several flows, rants via multi import	
Name*	Intrastat Text TAB Text (TAB) - Fit med varelinjer V Show format	
C:\\Intrastat Te	dt TAB.txt Choose file Upload	
Descend with import	Cancel and an back to return associate	
Proceed with Import	Cancel and go back to return overview	

The file will be uploaded to IDEP.web. If everything is ok, status will be **Can be approved**.

Click on Go to declaration list.



If Status is **Failure** – go to the section **Failure** in this guide. Click on **Approve** to submit your declaration.



Submit declaration

When you click on **Approve**, a summary of your declaration will be shown.

Please check that the declaration is for the correct flow (Import or Export) and statistical period. If you are satisfied with the summary, click on **Yes, send declaration**. If not, click on **No, return to declaration list**.

Receipt

The declaration receipt will be sent to the e-mail address connected to your digital employee certificate.



Failure

If there is something wrong in the declaration, the status will be **Failure**.

Click on the word **Failure** to go to the import-log.

View Import-log

In the Import-log you can see the results of your import.

Click on Expand all to see details.

Click on the **Return Number** to open your declaration.

If the declaration contains warnings, please see the guide **Warnings in Intrastat IDEP** which can be downloaded from www.dst.dk/intraidep-en

view importably (10000)	
ype Of Import Format: Line	Result: Please check the log below.
nport: Intrastat Text TAB2 txt 002717, Export 202101 tart of Import: 22-03-2021 13:39:52	Name: Intrastat Text TAB End of Import: 22-03-2021 13:39:52
Discard this imported data Line Overview Go to the declarations list	
Change the view of the import log (tree or table) I≣ Show as table G Collapse all B Expand a	all
Errors and warnings - at least: 1	
Errors/Warnings Errors Warnings	
Errors/Warrings Errors Warnings Partner country 1 0	
Errors Warnings Errors Warnings Partner country 1 0	
Errors/Warnings Errors Warnings Pattier country 1 0 9 TDD or DBUID: 4346113 4 Return Number: 092717 attstical Period: 202101 4 Return Number: 092717 attstical Period: 202101	arrings: 0 First line #: 1
Errors Warnings Errors Warnings Pather country 1 0 3 TED regelies 1316012 4 Return Number 002127 adistical Period: 202101 Flow: Export Number Of Items: 3 Errors: 1 We B Error Annele Country	arnings: 0 First line #: 1
Errors/Warnings Errors Warnings Partner country 1 0 TPD or DSUID 124043 EX Return Number: 002117 Justiskial Period: 202101 Flow; Export Number Of Items: 3 Errors: 1 Wa	amings: 0 First line #: 1
Errors/Warnings Errors Warnings Partner country 1 0 TPD no DSN ID 1210013 X Return Number 0021117 atlatical Period: 202101 Flow: Export: Number Of Items: 3 Errors: 1 Wa S Error: Paramer Country Item Number; 3 Imp. Line: 3 Error: US	amings: 0 First line #; 1

File

Q

Intrastat SDF-fil2.sdf.txt 002717, Export 20210

2 <u>Id</u>

15856

Status

Act

Click on **Erroneous Lines** to see a list of only lines with errors. Click on the first item number to open the item post.

Use **Delete all lines and upload again**, if you want to upload a new file instead.

Click on **Export lines** to export your declaration to an Excel line file with a description of the errors. You can then correct this file and upload it again.

Red/yellow fields need to be corrected/filled out so they turn green. White fields are voluntary. If you wish to delete the post, choose **Delete** in the **Actions** menu.

Correct the item post and click on **Save and next** to go to the next erroneous line.

Click on **Save and stop** after the last correction.



Modify Return Line 3 / 3 - 002717 (i) Templat	e: יד
Statistics: Intrastat, Flow: Export, Period: 202101, La	st Upd.: 22-03-2021 13:40
Partner VAT No.	i Net Mass in whole kilos
DE185247507	
i Partner country*	Suppl. Units (p/st)*
US 🛛	1.093
Country of origin	Currency Code
DE Germany קי	×
Nature Of Transaction*	Invoice Value in DKK*
11 Transactions involving actual change $\zeta \gtrsim$	129.000
i PSI Goods Code	Declarant Ref. Nr.
Enter a personal goods code name - or kee $ $ \gtrsim	
Goods Code*	
85232915 M Save as personal code	
Magnetic tapes and magnetic discs, unrecorded, for the	ne recording of sound or of other phenomena
	<u>Save as template</u>
	<u>F11</u>
Running total : Net mass: 40 Total invo	bice value: 133.000
Save and stop Save and next Add line Ca	ancel and return to lines list

Note: Remember to approve your declaration.

	Q											
🗢 Select 📋	Item Number	Declarant Ref. Nr.	Country of origin	Partner country	Partner VAT No.	Nature Of Transaction	CN8 Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct
	1		DE	DE DE	CE185247507	11	25102000	15			1.000	× .
	2		AT	AT	ATU47132302	11	84733090	25			3.000	× .
2	3		DE	BE	E185247507	11	85232915		1.093		129.000	× .
							Running totals:	40			133.000	
	_											