# Quick Guide to International Trade in Services – annual 2019



January 2019

# Submission of data to International trade in services

This quick guide is a brief introduction to International trade in services. More information is available in the *Guide to Submission of Data and Service codes*, which you find here:

www.dst.dk/uhtaar-en

### **Important information**

- The data submitted covers the purchases and sales of services of Danish enterprises, with foreign counterparts as well as purchases and sales of specific goods, which do not cross the Danish border.
- The data must be submitted in Danish kroner (DKK).

#### **Deadline**

The deadline for data submission is **January 31, 2019**.

#### **IDEP.web**

IDEP.web shall be used to report to International Trade in Services as well as to Intrastat.

# Quick-guide to IDEP.web

You can download a "Quick guide to IDEP.web" which gives a short introduction to the program from: www.dst.dk/uhtidep-en

#### Enter or import data in IDEP.web

You can choose to enter data manually in the form or import an Excel line or Multi Excel file.

Download guides and file examples at: www.dst.dk/uhtidep

#### No Danish CVR number

If your company does not have a Danish CVR number, please contact us at <a href="idep@dst.dk">idep@dst.dk</a> with the subject "no Danish CVR number". Then we will contact you regarding an alternative reporting solution.

## Digital employee signature

Digital reporting requires that you have a digital employee signature. If your company does not already have a digital employee signature you can apply for it at <a href="https://www.danid.dk">www.danid.dk</a> – it takes approximately one week from placement of order until you receive the NemID digital signature.

#### **Contact support:**

#### **Business data collection**

www.dst.dk/help

#### **IDEP.web**

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